

# ORGANISATION FOR THE PROHIBITION OF CHEMICAL WEAPONS (OPCW)



## CALL FOR APPLICATIONS FOR ONE PROFESSIONAL POSITION, INSPECTOR AT THE OPCW TECHNICAL SECRETARIAT

The Inspectorate Division is responsible for the efficient and effective deployment of inspection teams to both military and commercial facilities around the world, as required by the Chemical Weapons Convention (CWC). The Division maintains readiness to conduct Challenge Inspections and Investigations of Alleged Use, and to deploy the Rapid Response and Assistance Mission (RRAM) to Member States, as needed, in the event of a chemical incident.

### **General Information**

Contract Type: Fixed Term Professional

Grade: P3

Total Salary: USD 7,548.00  
(including post adjustment)

### **Responsibilities**

#### **Job Summary**

Would you like to contribute to a world permanently free of chemical weapons? Are you interested in working with inspiring people from a variety of cultures? Would you like to develop yourself and take on an intellectual challenge?

In your role as an inspector, you can support the vision of the organisation through your involvement in demilitarisation or chemical industry inspections, by carrying out verification of the destruction of existing chemical weapons, by preventing chemical weapons re-emergence, as well as by building readiness to respond to a chemical attack.

Inspections will take place at industrial or military facilities in any of the 193 states parties to the CWC and can last from 48h to 48 days. During inspections, you will perform diverse tasks depending on your specialty and the training received at OCPW. This diversity of activities and training is a great opportunity for personal and professional growth.

#### **Main Responsibilities**

In your role you will be responsible for:

- Demonstrate the core values of the OPCW in the execution of your duties.
- Maintain confidentiality in accordance with the Manual of Confidentiality Procedure (MCP).
- Act with due regard to health and safety (H&S) by taking all reasonable steps to prevent, reduce and eliminate harm, injury or illness in the work environment.
- Conduct all phases of the mission (preparation, inspection and post-inspection activities) in an effective, efficient and consistent manner, by applying relevant INS Standard Operating Procedures (SOP) and verification guidelines
- Operate and use protective, detection and decontamination equipment as per current OPCW procedures.
- Assist the Head of Cell in achieving the responsibilities and objectives of the Cell.
- Maintain and develop professional competence: complete required training and ensure that relevant knowledge and expertise is current, at headquarters or in other locations around the world.
- Participate in Knowledge Management activities.

The full job outline may be viewed at [https://jobs.opcw.org/job/job-inspector-p-3-\\_240.aspx](https://jobs.opcw.org/job/job-inspector-p-3-_240.aspx)

## **Qualifications and Experience**

### **Education**

You should have a relevant advanced university degree or equivalent in combination with a minimum of 5 years qualifying experience. A First Level University degree in combination with relevant qualifying experience (minimum 7 years) may be accepted in lieu of an advanced university degree.

An advanced university degree or equivalent;

AC: in Analytical Chemistry or Chemistry, or relevant scientific discipline from a recognised institution.

CPT: in Chemical Engineering or Chemistry, or relevant scientific discipline from a recognised institution.

CWMS: in a relevant STEM subject (science, technology, engineering and mathematics) such as Chemistry, Chemical Engineering or closely related field from a recognised institution with background in the field of chemical weapons, chemical defence or munitions.

For ammunition or first responder specialists, the lack of a degree may be off-set with other certified training (e.g. military, police HAZMAT response) together with an extensive technical background in the field of toxic chemicals, CWs and/or munitions, and a minimum of 11 years' relevant experience.

HSS: in Paramedical Sciences, or other closely related field from a recognised institution. The lack of a degree may be off-set with relevant certified training together with an extensive technical background. Required Certification (if applicable):

- Current paramedic registration

- Current PHTLS certification
- Current ALS (or ALCS) certification

## **Knowledge and Experience**

Make sure you have:

AC: A minimum of 5 years of related experience with an advanced degree or 7 years with a first level degree. Related experience could be: Quality Assurance/Quality Control (QA/QC) or Research and Development (R&D) operations in the chemical industry, chemical process scale-up, chemical process troubleshooting, working with (especially sample preparation or synthesis) with toxic or other high-hazard chemicals, forensic laboratory (especially related to security or law enforcement fields), research and development in either synthetic or analytical chemistry.

CPT: A minimum of 5 years of relevant experience with an advanced degree or 7 years with a first level degree in chemical industry, such as: chemical process operations, plant design, chemical process development, process safety evaluations and/or related technical functions.

CWMS: A minimum of 5 years of related experience with an advanced degree, seven years with a first level degree or 11 years with relevant certified training in the fields of: toxic chemicals, CWs and/or munitions, Chem-EOD and HAZMAT-response.

HSS: A minimum of five years of relevant experience with an advanced degree or 7 years with a first level degree or eleven years with an equivalent or specialized training such as a paramedic, professional nursing or health and safety technician. Only candidates with recent hands-on pre-hospital or remote clinical experience with current valid registration will be considered.

## **Skills and Competencies**

To succeed in this role, you will need the following skills and competencies:

- Effective communication (especially factually orientated)
- Proactive and goal-oriented
- Adaptability
- Teamwork
- Good computer skills
- Judgment and decision making

Desirable:

- Conflict management
- Negotiation

## **Languages**

Fluency in English is essential and a good working knowledge of one of the other official languages (Arabic, Chinese, French, Russian, and Spanish) is desirable.

## **Additional Information**

This fixed-term appointment is for the duration of two years with a six-month probationary period, and is subject to the OPCW Staff Regulations and Interim Staff Rules.

The OPCW is a non-career organisation with limited staff tenure. The total length of service for Professional staff shall not exceed 7 years.

The mandatory age of separation at the OPCW is 65 years.

Fixed-term staff members participate in the OPCW provident fund. A monthly staff contribution is met with a doubled amount by the OPCW to ensure separating staff have the capital necessary to move on to new challenges.

The Director-General retains the discretion to not make any appointment to this vacancy, to make an appointment at a lower grade, or to make an appointment with a modified job description. Several vacancies may be filled.

Only fully completed applications submitted before the closing date and through OPCW CandidateSpace will be considered. Only applicants under serious consideration for a post will be contacted.

Applications from qualified female candidates are strongly encouraged.

## **FINAL DATE FOR RECEIPT OF APPLICATIONS**

Applications can be done via the following link [Organisation for the Prohibition of Chemical Weapons - Submit application \(opcw.org\)](https://www.opcw.org/submit-application)

Please send a copy of your applications to the Foreign Affairs Department by e-mail to [mlarsen@mfa.gov.sc](mailto:mlarsen@mfa.gov.sc)

Closing date: 15<sup>th</sup> April 2022

